

PENN CHRISTIAN ACADEMY

Parents As Partners Agreement

Morality Clause: (Academy Families - Grades 1-8; "Academy" Kindergarten)

Parents/guardians agree that the Bible dictates the standards for sexual behavior. Any promiscuity, pre-marital or extra-marital sex, homosexuality or other deviant behavior is forbidden and as such violates this agreement. Cohabitation is not permitted for a custodial parent or guardian. Parents/guardians will manifest by precept and example, the highest Christian virtue and personal decorum, serving as a Christian role model, both in and out of school; as an example to our school community in judgment, dignity, respect and Christian living.

SECTIONS A - E (All Families)

A. Finances:

We agree to complete our financial responsibilities as outlined on the Tuition and Admittance schedules and policies below and fully understand that:

- No refunds or credit will be given for temporary absences or withdrawals unless approved by the Academy's Board of Directors. Children of parents owing delinquent tuition will be dis-enrolled after 30 days. Furthermore, families with an unpaid balance at the end of the school year will forfeit any paid re-enrollment fees and their child's class placement for the new school year. Report cards and transcripts of those owing tuition on their child's last day of school will be withheld. In addition, neither kindergarten nor eighth grade students will be permitted to attend graduation exercises or receive a diploma unless the family's tuition amount is current and all checks have cleared to the school's account.
- Tuition & ESC payments are due in advance. If paid annually, payment is due the 1st day of June. If paid semi-annually, the first payment is due the 1st of July; the final payment on the 1st of December. Late annual and semi-annual payments will forfeit the discount. Monthly payments are made in ten equal monthly installments, which are due on the 1st of each month, starting August 1st. Tuition that has not been received by the 10th of the month will be assessed a \$20.00 late fee. Returned checks will be assessed a \$25.00 fee plus the \$20.00 late fee. Unpaid tuition of 10 days will generate a past due notification letter. An unpaid tuition balance of 30 days will generate a notification letter of dis-enrollment until the account is current. Unpaid ESC balances requiring billing will be assessed a weekly \$2 billing fee. PCA reserves the right to refuse personal checks, requiring subsequent payments to be remitted in the form of cash or money order.
- Accounts paid with a post-dated check will be recorded as not paid until the date on the check. The above rules apply.
- Continued failure to meet the above stated obligations or agreements will result in Board action to consider dis-enrollment, whether or not the bill is paid.
- When a student has been voluntarily withdrawn from the school for any reason, tuition must be paid in full for each calendar month in which the student was registered (regardless of the number of days in attendance) on the basis of one tenth (1/10th) of the annual tuition for each of the months attended. If a student is expelled or withdrawn, at the recommendation of the school, tuition will be due on the basis of 1/10th of the annual rate for each month in attendance.
- All unpaid tuition accounts from past years are still due to Penn Christian Academy. Careful records are kept and any parent may determine the status of his or her account by inquiring to the Business Office.

B. Discipline:

- We agree that our child(ren) will be subject to the rules and regulations of Christian discipline set forth in the daily school program. The Student Handbook elaborates upon this area.

C. Cooperation:

- We support and pledge our full cooperation to the school and its rules, goals and commitment. We will bring any questions and criticisms directly to the teacher (Matthew 18:15), and if further clarification is needed, to the administration so that they can be properly considered by those in authority.

D. Understanding:

- The Academy reserves the right to dismiss any student for lack of cooperation by the student or the parent/guardian.
- This agreement may not be changed or voided without the written approval of the Sr. Administrator and/or the Board of Directors.
- We will cooperate with administrative, educational, spiritual and financial policies as set forth by the Board of Directors.
- We will attend the Back-to-School Nights and Annual Parent's Meetings which will familiarize us with the goals and purposes of the Christian education our children will receive at Penn Christian Academy.
- Tuition rates do not cover the cost of operating the school and our participation is needed by financial giving, volunteerism and prayer support.
- There is a credible profession of faith in Jesus Christ on the part of at least one parent and agree with the Statement of Faith (parents grades 1-8 and kindergarten families seeking acceptance into the Academy).
- We are required to regularly attend/be a member of a Bible believing church (Parent 1-8 and "Academy" K).
- We agree to ensure that our child(ren) adhere(s) to the established uniform dress code.

Statement of Partnership: (All Families)

Penn Christian Academy views the education of its students as a partnership. The school provides a quality academic education integrated with a Christian world-view. The school expects that the parents will nurture respect for the school at home via a positive attitude towards both faculty and administration. It is believed that the educational process can only be completed when the partners execute to the fullest of their abilities, this agreement. **Failure to observe any of the above may result in dis-enrollment. Therefore, both parent(s)/legal guardian(s) must sign the bottom of the enrollment application acknowledging approval of this Agreement before enrollment status can be granted.**